

**Job Description: Clear Administrative Services Credential Program (CASCP) Coach****DEFINITION**

The CASCP Coach will provide coaching and support to the CASCP Participant through the development of the California Professional Standards for Educational Leaders (CPSELs). The coach will assist with the guidance around professional development choices for each of the leadership standards and the applied practicums.

**DIRECTLY RESPONSIBLE TO**

SCOE School of Education Executive Director

**DUTIES AND RESPONSIBILITIES**

- Provide coaching and support to an assigned CASCP Participant around the requirements of the California Professional Standards for Educational Leaders (CPSELs) for the program.
- Coach and support the work of the CASCP Participant for completion of practicums developed for each of the CPSELs.
- Serve as liaison between the Leadership Institute and the CASCP Participant around the program support needed for completion of all requirements.
- Follow coaching guidelines and requirements that have been established by the SCOE Leadership Institute for support to the CASCP Participant.
- Agree to a two-year commitment.
- Attend the Orientation, mid-program and exit meetings, and fulfil Cognitive Coaching training requirements.

**QUALIFICATIONS**

- Possession of a California Clear Administrative Services Credential
- Minimum of three years of administrative experience
- Experience in one or more areas of school site leadership, district leadership, and/or program leadership (e.g., Title I, GATE, Special Education, EL, Curriculum)
- Knowledge and experience with the California Professional Standards for Educational Leaders (CPSELs)
- Knowledge and experience in coaching educational professionals

**APPLICATION REQUIREMENTS**

- References from education professionals
- Access to the internet
- Valid California Driver's License

**COMPENSATION**

- **\$50.00 per hour/Total Pay of \$2,700**
  - \$1,350 per year (includes \$100 for mileage reimbursement)